



**BUSINESS RETENTION AND
EXPANSION INTERNATIONAL**
Application for BR&E Coordinator Recertification

Name _____

Title/Position _____

Company/Organization _____

Address _____

State/Province _____ Country _____ ZIP/Postal Code _____

Telephone _____ FAX _____ E-mail _____

Initial BRE Project Coordinator Certification or last Recertification Date _____

BR&E Coordinator is the entry-level recertification for Business Retention and Expansion International. It is awarded to those who complete the BREI Fundamentals Course or the BREI Basic Course (this course has been replaced by the Fundamentals Course). The certification is valid for a period of three years (expiration on December 31 of the third year following certification or recertification) and renewed by completing the appropriate education and participation requirements.

Education

Option 1: Successfully complete one (1) BREI Sponsored Continuing Education Course in the three (3) years prior to the recertification application

Option 2: Successfully complete four (4) hours of BREI Sponsored Webinars/Short Courses in the three (3) years prior to the recertification application. A maximum of four (4) hours of non-BREI Sponsored Webinars/Short Courses may be substituted for two (2) hours of the BREI Sponsored Webinars/Short Courses. **Non-BREI Sponsored hours are subject to approval of the BREI Education Committee and Board.**

Title: _____

Date: _____ Number of Hours: _____

Title: _____

Date: _____ Number of Hours: _____

Title: _____

Date: _____ Number of Hours: _____

Title: _____

Date: _____ Number of Hours: _____

Business Retention & Expansion Program Participation

Participate in conducting at least one BR&E Program

Date: _____ Location: _____

Role: _____

BREI Organizational Involvement

Attend one (1) BREI annual conference in the three (3) years prior to the recertification application

Date: _____ Location: _____

I certify that I have carried out the above activities and submit them in support of this application. I also understand that I must be a member of BREI in good standing to apply for certification and that I will maintain my BREI membership as a condition of my certification.

Signature of Applicant _____ Date _____

The BRE Coordinator recertification fee is \$25.00 US; this fee is payable when the application for recertification is approved by the Education Committee.

Please email the BRE Coordinator recertification form and any supporting documentation to ryan.kelly@brei.org. Please indicate in your email that this correspondence should be delivered to the Education Committee.