



**BUSINESS RETENTION AND
EXPANSION INTERNATIONAL**
Application for BR&E Professional Recertification

Name _____

Title/Position _____

Company/Organization _____

Address _____

State/Province _____ Country _____ ZIP/Postal Code _____

Telephone _____ FAX _____ E-mail _____

Initial BRE Professional Certification or last Recertification Date _____

Business Retention and Expansion Professional (BREP) certification is renewable every three years. Continuing education, BRE Program participation and continued organizational participation is required.

Continuing Education

(All must be taken within three (3) years of the application submission date)

Option 1: Take/develop two (2) BREI Sponsored Continuing Education Courses

Option 2: Successfully complete thirty-two (32) hours of approved non-BREI courses (BREI Education Committee approval required; a certificate of completion plus a course agenda/transcript is required for each non-BREI course taken)

Option 3: Take/develop one (1) BREI Sponsored Continuing Education Course plus successfully complete sixteen (16) hours of approved non-BREI courses (BREI Education Committee approval required; a certificate of completion/transcript plus a course agenda/syllabus is required for each non-BREI course taken)

BREI Sponsored Continuing Education Courses (Options 1 or 3)

BREI Sponsored Course Title: _____

Date: _____ Location: _____

BREI Sponsored Course Title: _____

Date: _____ Location: _____

Non-BREI Sponsored Courses (Options 2 or 3)

Course Title: _____ Sponsoring Organization: _____ Date(s) of Training: _____ Course Hours: _____
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Use additional pages if needed to document courses

Business Retention & Expansion Program Participation *(required)*

Provide leadership for at least one (1) BR&E Program within three (3) years of the application submission date.

Date: _____ Location: _____

Role: _____

BREI Organizational Involvement

Six (6) required in addition to BREI conference attendance

All must occur within three (3) years of the application submission date

Attend BREI Annual Conference *(Two (2) required and up to three (3) recognized)*

Date: _____ Location: _____

Date: _____ Location: _____

Date: _____ Location: _____

Attend Other Recognized Conference *(subject to approval by the Education Committee; up to two (2) recognized)*

Conference Name: _____

Host Organization: _____

Location: _____ Date: _____

Conference Name: _____

Host Organization: _____

Location: _____ Date: _____

Serve as a BREI board member, officer, committee chair, active committee member or state/provincial chair

Activity: _____

Dates: _____

Write and publish an article on Business Retention and Expansion *(provide a copy of the article)*

Title: _____

Media Title/Location: _____ Date: _____

<p>Teach the BREI Fundamentals Course or a BREI Continuing Education Course</p> <p>Location: _____ Date: _____</p>
<p>Host the BREI Annual Conference, the BREI Fundamentals Course or a BREI Continuing Education Course</p> <p>Location: _____ Date: _____</p>
<p>Make a presentation on Business Retention and Expansion at a state, provincial, regional or national conference</p> <p>Presentation Title: _____</p> <p>Organization/Conference Title: _____</p> <p>Location: _____ Date: _____</p>

I certify that I have carried out the above activities and submit them in support of this application. I also understand that I must be a member of BREI in good standing to apply for certification and that I will maintain my BREI membership as a condition of my certification.

Signature of Applicant _____ Date _____

The BRE Professional recertification fee is \$125.00 US; this fee is payable when the application for recertification is approved by the Education Committee.

Please email the BRE Coordinator recertification form and any supporting documentation to brei@brei.org. Please indicate in your email that this correspondence should be delivered to the Education Committee.