

## RED AND YELLOW FLAG FOLLOW-UP WORKSHEET

Survey ID Number: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Subject	What is the problem/issue?  How would you handle it?  How urgent is it?	Which official or agency should look into the problem?  Which Visitation Task Force member should take charge of the problem/issue*?
<p><b>MOVING/CLOSING</b></p> <p>Is the firm moving or closing? When? Why?</p> <p>Can anything be done to change this?</p> <p>See page ____, question ____</p>		
<p><b>EXPANSION</b></p> <p>Can the Task Force remove any local bottlenecks?</p> <p>See page ____, question ____</p>		
<p><b>PUBLIC SERVICES</b></p> <p>Can the Task Force help to improve the weaknesses of the important public services?</p> <p>See page ____, question ____</p>		

\*While one Task Force member needs to make the initial contacts and monitor the assistance provided by other agencies and officials, the BR&E Visitation Task Force members do not need to do all the follow-up on their own. The most successful groups take full advantage of those state/provincial and federal programs that can help local firms. (Special Note: Before using this worksheet, you should fill in the page and question numbers that refer to each specific issue.)

**RED AND YELLOW FLAG FOLLOW-UP WORKSHEET (continued)**

Survey ID Number: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Subject	What is the problem/issue?  How would you handle it?  How urgent is it?	Which official or agency should look into the problem?  Which Visitation Task Force member should take charge of the problem/issue*?
<p><b>INFORMATION REQUESTS</b></p> <p>Can the Task Force steer the firm to the relevant agency or official?</p> <p>See page ____, question ____</p>		
<p><b>LABOR CONCERNS</b></p> <p>Who can assist the firm regarding labor concerns?</p> <p>See page ____, question ____</p>		
<p><b>PROBLEMS WITH STATE/ LOCAL/FEDERAL PROGRAMS</b></p> <p>Can the Task Force help address the important problems with programs?</p> <p>See page ____, question ____</p>		
<p><b>OTHER CONCERNS</b></p> <p>Review entire survey for other “red” or “yellow” flags that need urgent attention.</p> <p>See page ____, question ____</p>		